



# Cape May County Technical School District *Course Guide*

*Career, Vocational & Technical Courses*  
*Evening Personal Enrichment Classes*



**Adult & Community Education Winter/Spring 2024**

188 Crest Haven Rd. Cape May Court House, NJ 08210 • 609.380.0241  
[www.capemaytech.com](http://www.capemaytech.com)

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## Need Career Training?

***Carpentry & Property Management • Cosmetology • Dental Assisting  
Dental Radiology • Practical Nursing • Welding***

**Learn More About Our Post-Secondary Programs on Pages 19-21.**

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## Do you have exceptional knowledge of a subject to share with others?

*Cape May Tech is looking for individuals to join our team of outstanding instructors in the evening community education program. Call the office at 609-380-0241 for more information.*

# List of Classes by Evenings Offered

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Learn more about our new Dental Radiology Course and other Post Secondary Programs on Pages 19-21.

<b>Semester Calendar</b>											
<b>January</b>				<b>February</b>				<b>March</b>			
<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>
22	23	24	25				1	4	5	6	7
29	30	31		5	6	7	8	11	12	13	14
				12	13	14	15	18	19	20	21
				<b>X</b>	20	21	22	25	26	27	28
				26	27	28	29				

Community Education not in session on February 19 (President's Day)

# District Program Offerings

## Courses Six Weeks or Fewer

### Monday

### Start Date Page

Adult & Ped. First Aid/CPR/AED Init. Cert.	2/26	7
Adult & Ped. First Aid/CPR/AED Init. Cert.	3/14	7
BLS For the Health Care Pro Init Cert.	3/4	7
Bake Mini Pecan CC & Caramel Coconut Cr. Toff	1/22	11
Bake Valentine's Red Velvet Heart Whoopie Pies	2/12	11

### Tuesday

### Start Date Page

Babysitting (Youth Cert - Under 18)	4/9	6
DNA Workshop	2/13	15

### Wednesday

### Start Date Page

Digital Photography - Beginners	2/7	15
Essential Oils - Introduction	1/24	12
Essential Oils - For Health & Beauty	3/13	12
Genealogy Workshop	2/14	15
Lifeguarding (Ages 15 & Up)	2/28	6
Meditation - Introduction	1/24	12
Meditation & Alt. Complimentary Practices	1/31	12
Meditation & the Chakras	2/28	12
Meditation - the Mind & the Body	3/13	12

### Multi-Night

### Start Date Page

Bake & Decorate Carrot Cake	1/29	11
Bake & Decorate Chocolate Swiss Roll	2/19	11
Bake & Decorate St. Patrick's Day Treats	3/4	11
Boater's Safety Cert.	1/30	7
Forklift Cert.	5/6	7

## Do you have exceptional knowledge of a subject to share with others?

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## DID YOU KNOW?



**The Cape May County Technical School District serves all ages & stages!**

### Post Secondary Certification Pg. 19-21

For adults age 18 and older with a high school diploma seeking career technical credentials.

### Adult Basic Education Pg. 16-17

Adult Basic Education classes to prepare students to take the High School Equivalency and/or to raise their test scores for entrance into Post-Secondary programs.

### ESL Preparation Pg. 17

Programs to prepare ESL students for the demanding workplace. Classes focus on speaking, listening, reading and writing, as well as earning an industry credential.

### Career Technical High School Pg. 22

A full-time, career-focused public school of choice.

### Evening Personal Enrichment Classes Pg. 6-15

# Certifications for Youth (Under 18)

## WSB2401 BABYSITTING (Ages 11-17)

This American Red Cross Babysitter's Training program provides youth who are planning to babysit with the knowledge and skills necessary to safely and responsibly give care for children and infants, including Pediatric First Aid & CPR. Certifications are valid for 2 years. **Students must attend all four sessions for certification.**

Dates: Tuesdays - April 9, 16, 23, and 30 (4 sessions)  
Time: 5:00pm - 7:00pm  
Instructor: Daniel Loesch  
Location: Tozour Building Room 120  
Fee: \$80.00 + \$38.00 (certification fee)

## WSLF2401 LIFEGUARDING (Ages 15 & Up)

This American Red Cross Lifeguarding class is designed to teach youth and adults not only the basics in water safety but also the proper protocol when dealing with any emergencies around water. The Red Cross blends both traditional lecture styles along with crucial hands-on training in order to teach you effective techniques to deliver prompt care to those in need. Trainees will learn how to respond safely and efficiently to water emergencies with lifeguard classes from the American Red Cross. Classes will be at the Cape May County Special Services school and pool. Students must attend all eight sessions for certification.

**Before beginning class, student must be able to:**

- Swim 300 yards, continuously using the front crawl and breaststroke.
- Tread water for 2 minutes using only the legs.
- Retrieve 10-pound brick from deep surface, swimming with it 20 yards in 1 minute, 40 seconds.
- Exit the water without using a ladder, steps, or ramps.

Dates: Wednesdays - February 28 through April 24  
(8 sessions / No class on April 3)  
Time: 6:00pm - 9:00pm  
Instructor: Ione Laffey  
Location: Cape May County Special Services School  
Fee: \$260 + \$46 (certification fee)



**Did you know that Cape Tech serves as a testing center for GED, CASAS & TEAS?**

**Learn More on Page 16**

# Certifications for Adults

## WSC2401 ADULT & PEDIATRIC FIRST AID/ CPR/AED INITIAL CERTIFICATION

This American Red Cross course trains individuals to act in emergency situations as well as to recognize and care for life threatening adult and pediatric emergencies such as respiratory or cardiac problems and sudden illness. First Aid is included. Students will have the opportunity to practice on the training manikin and the test for certification will be administered the same night. Certifications are valid for 2 years.

Dates: February 26 and March 14 (1 session needed for certification)  
Time: 4:00pm - 7:00pm  
Instructor: Daniel Loesch  
Location: Tozour Building Room 120  
Fee: \$24.00 + \$37.00 (certification fee)

## WSC2402 BLS FOR THE HEALTH CARE PROFESSIONAL INITIAL CERTIFICATION

The American Red Cross Basic Life Support (BLS) course is designed to train healthcare professionals including nurses, physicians, EMS professionals, and other healthcare and public safety personnel to respond to breathing and cardiac emergencies in adults, children and infants. Students will have the opportunity to practice on the training manikin and the test for certification will be administered the same night. Certifications are valid for 2 years.

Date: Monday, March 4 (1 session)  
Time: 4:00pm - 7:00pm  
Instructor: Daniel Loesch  
Location: Tozour Building Room 120  
Fee: \$24.00 + \$24.00 (certification fee)

## WSC2403 BOATER'S SAFETY CERT.

This state-approved course will earn students a New Jersey Boater's Safety Certificate. Students will learn the parts of a vessel, what to do before going out in a boat, safety procedures of operating a boat, legal requirements, and how to handle boating emergencies. All lessons will be reinforced with review worksheets and various hands-on activities that will prepare students for the examination. Students must meet the required 8 hours of instruction, and must achieve a passing score on the test to earn their New Jersey Boater's Safety Certification.

Dates: Tuesdays and Wednesdays – January 30 and 31, February 6 and 7 (4 sessions)  
Time: 5:00pm - 8:00pm  
Instructor: Hanna Toft  
Location: Tozour Building Room 109  
Fee: \$72.00

## WSC2404 COMMERCIAL DRONE PILOT CERTIFICATION EXAM PREP

To fly a drone, a Remote Pilot Certificate from the Federal Aviation Administration (FAA) under the Small UAS Rule (Part 107) must be obtained. This course will provide detailed information on regulations, operating requirements and safety procedures as well as hands-on experience to help prepare for the exam. Please note, the certification examination is independently scheduled and taken by the student at an off-campus testing site approved by the FAA. The instructor is an experienced and certified Commercial Drone Pilot.

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
Time: 5:30pm - 8:00pm  
Instructor: Michael Palombo  
Location: Tozour Building Room 106  
Fee: \$120.00

## WSFL2401 FORKLIFT CERTIFICATION

Students will learn fundamental knowledge of lift trucks and their operation, including the importance of OSHA regulations as they relate to safe lift operation and number of accidents involving lift trucks. They will also be instructed on the principles of balance, stability and capacity. They will learn the importance of preoperational inspection of a lift truck, safety guidelines for operating a lift truck, safe load techniques, as well as safe handling of fuels and batteries used in lift trucks.

Dates: Monday, May 6 and Tuesday, May 7 (2 sessions)  
Time: 5:00 pm - 8:00pm  
Instructor: Adam Dunning  
Location: Toft Building Room 331  
Fee: \$90



# Technical Skills

## WST2401 AUTO REPAIR LAB – INTERMEDIATE TO ADVANCED

This class is for individuals who have completed an auto repair course at Cape May County Technical School or have familiarity with auto shop equipment/procedures. Under the guidance of an Automotive Service Excellence (ASE) certified instructor, students will have the opportunity to repair or service their own vehicle. On the first night of class, a review of auto shop equipment and safety guidelines will occur along with a discussion of potential projects. Please note, all repairs must be approved by the instructor. All automotive parts are supplied by the student and vehicles must be removed from the premises after each night of class with no exceptions.

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
 Time: 5:30pm - 8:30pm  
 Instructor: Dan Corcoran  
 Location: Tozour Building Room 110  
 Fee: \$144.00++(S)

## WST2402 ELECTRICAL HOUSE WIRING

Students will be introduced to the theory of electrical house wiring by applying the technical knowledge presented in the classroom and opportunity for hands-on experience. Electrical theory codes, standards, outlet connections, circuits and metallic and non-metallic cables will be included. This course covers the basics of electrical house wiring for the homeowner.

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
 Time: 5:30pm - 8:30pm  
 Instructor: Mike Mills  
 Location: Toft Building Room 330  
 Fee: \$144.00 (S)

## WST2403 OUTBOARD MOTOR MAINTENANCE & REPAIR

This course is for a boater who wants to know more about the boat engine. Students will learn about theory and receive practical hands-on instruction in the operation, maintenance and troubleshooting of two and four-stroke outboard motors and drive trains. Students will also be invited to bring in their own outboard motor later in the semester for servicing or repair. All parts are purchased independently by the student.

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
 Time: 5:30pm - 8:30pm  
 Instructor: Steve Schall  
 Location: Tozour Building Room 166  
 Fee: \$144.00++(S)

## WST2404 WOODTURNING – INTRODUCTION

This course is an introduction to the hobby of woodturning. Students will learn safety procedures, lathe operation, tool sharpening, spindle turning, pen making, bowl turning and other wood crafts. Featured will be the basics of segmented bowl design and turning. Members of the Cape Atlantic Woodturners Club will be guest presenters throughout the course providing expert guidance and demonstrations.

Dates: Thursdays – January 25 through March 14 (8 sessions)  
 Time: 5:30pm - 8:30pm  
 Instructor: Joe Jones  
 Location: Tozour Building Room 116  
 Fee: \$144.00++(S)

## WST2405 WOODWORKING – BEGINNERS

Proper use of hand tools and power machines will be introduced as students learn to construct individual woodworking projects during this course. The instructor will have suggestions on possible projects, but students can also make suggestions/bring ideas for a project the first night. All projects must have the approval of the instructor. Guidance for purchasing supplies will be provided, but students will independently purchase all supplies. Note: Projects must be removed from the classroom after each night of class with no exceptions.

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
 Time: 5:30pm - 8:30pm  
 Instructor: Art Soloman  
 Location: Tozour Building Room 116  
 Fee: \$144.00 ++(S)

# Arts/Crafts/ Dance/Music

## WSCR2401 CROCHETING

Learn the foundational skills of crocheting by using a single hook to loop together yarn while practicing hand placement and learning to read patterns. They will also apply those skills to make a hat or a blanket. Students will learn to make a special project following a pattern over the eight-week course. Students must bring their own yarn and crochet hooks.

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
 Time: 5:30pm - 7:30pm  
 Instructor: Carolanne Marsden  
 Location: Toft Building Room 311  
 Fee: \$80.00++



**WSG2401 GUITAR – BEGINNERS**

Learn fundamentals of playing the guitar including notes on the finger-board, open chords and playing songs. Music theory, various music styles and guitar techniques will be presented in a group instruction format. This course is designed for the novice learner. Students will bring their own acoustic guitar and tuner to each night of class. Recommended textbook (purchased independently by the student): Hal Leonard Guitar Method Book I, ISBN 978-0793533923.

Dates: Mondays – January 22 through March 18  
(8 sessions / no class on Feb. 19)  
Time: 6:30pm - 8:00pm  
Instructor: Joe Scheid  
Location: Toft Building Room 309  
Fee: \$60.00++

**WSG2402 GUITAR – INTERMEDIATE**

Continue your study of the guitar by developing different playing styles, learn music theory and more fingering/strumming techniques. Interpret what a piece of music is telling you such as beat, tempo, scale. Learn movable barre chords and chord structure. Explore the elements of rhythm, melody, harmony and form the expressive controls of texture, timbre, dynamics, tempo and articulation. Conducted in a group instruction format. Please bring your acoustic guitar and tuner to each class along with a notebook and pen.

Dates: Wednesdays – January 24 through March 13  
(8 sessions)  
Time: 6:30pm - 8:00pm  
Instructor: Joe Scheid  
Location: Toft Building Room 309  
Fee: \$60.00++

**WSK2401 KNITTING – SWEATER**

This course is designed for the student who already has experience knitting and purling. Students will learn the important steps required to knit a well-fitting sweater, then knit a desired sweater pattern or have the opportunity bring a sweater project already in progress but in need of some assistance. Check out the instructor's sweater patterns at [www.ravelry.com](http://www.ravelry.com) by searching "Kathe Christensen." Additional techniques included in this course are increasing/decreasing stitches, picking up stitches, and proper seaming techniques. If uncertain about the yarn or other supplies for a chosen pattern, please email the instructor prior to the first class at [kathechristensen@comcast.net](mailto:kathechristensen@comcast.net).

Dates: Mondays – January 22 through March 18  
(8 sessions / no class on Feb. 19)  
Time: 6:00pm - 8:00pm  
Instructor: Kathe Christensen  
Location: Toft Building Room 310  
Fee: \$80.00++

**WSK2402 KNITTING – FAIR ISLE**

This course is a continuation of a series of classes on color knitting. Fair Isle knitting is a well-known example of stranded knitting using two colors in the same row. It uses traditional patterns with small motifs that are repeated across a row. Fair Isle is always worked in stockinette stitch, so a student already knows how to knit and purl, they can work a Fair Isle pattern. Choices for class projects include scarves, hats, mittens, cowls and sweaters. After registering for this class, students will receive information on project choices. For additional questions, please email the instructor prior to the first class at [kathechristensen@comcast.net](mailto:kathechristensen@comcast.net).

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 6:00pm - 8:00pm  
Instructor: Kathe Christensen  
Location: Toft Building Room 310  
Fee: \$80.00++

**WSK2403 KNITTING – WORKING WITH CABLES**

This course will explain the different types of cables, how to read the charts that are part of the patterns that contain cabling, and help you understand the terminology, abbreviations and symbols used in the knitting instructions. Basic skills in the knit and purl stitch are needed for this course. Choices for class projects include scarves, hats, mittens, cowls, and sweaters. After registering for this class you will receive information on project choices. If you have additional questions, please email the instructor prior to the first class at [kathechristensen@comcast.net](mailto:kathechristensen@comcast.net).

Dates: Thursdays – January 25 through March 14 (8 sessions)  
Time: 6:00pm - 8:00pm  
Instructor: Kathe Christensen  
Location: Toft Building Room 310  
Fee: \$80.00++

**WSLD2401 LINE DANCING – COUNTRY**

Come out for some fun country line dancing to songs by artists like Cole Swindell and Oh the Larceny. Class will feature several beginner dances followed by more challenging dances towards the end of class. Line dancing is a great way to have fun, be active and meet new people. It is also great for brain health. Comfortable shoes recommended.

Dates: Mondays – January 22 through March 18  
(8 sessions / No class on Feb. 19)  
Time: 6:00pm - 7:30pm  
Instructor: Cathy Cashmere  
Location: Tozour Building Room 125  
Fee: \$60.00

**FREE HSE Prep & ESL Classes**

Learn More on Page 17

## WSLD2402 LINE DANCING – SOUL

Come out and dance to old favorites like Wifey and Somebody Else's Guy and also learn the hottest new dances like Chi-PA Stepping and Cree's Pressure. Class will feature several beginner dances followed by more challenging dances towards the end of class. Line dancing is a great way to have fun, be active and meet new people. It is also great for brain health. Comfortable shoes recommended.

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
Time: 6:00pm - 7:30pm  
Instructor: Cathy Cashmere  
Location: Tozour Building Room 125  
Fee: \$60.00

## WSQ2401 QUILTING BY MACHINE

This course is for the confident beginner to intermediate level machine quilter. Students will learn cutting and block placement, binding and borders as they assemble a quilt. This technique being taught in this class will be chaining rows together to make a pattern. The quilt is called Chain Links, and the finished size is 72" x 84". Basic knowledge of sewing and a sewing machine are necessary. This course requires the independent purchase of supplies by the student. Upon registration, a supply list will be emailed to the student.

Dates: Mondays – January 22 through March 25 (8 sessions / No class on Feb. 19 or 26)  
Time: 5:30pm - 8:30pm  
Instructor: Doreen Dever  
Location: Tozour Building Room 139  
Fee: \$120.00++

## WSS2401 SEWING – BEGINNERS

This course is for individuals who wish to learn how to use a sewing machine. Starting from the basics, the instructor will review parts of the machine, functions and how to get started sewing. How to hem clothes by machine with finishing touches by hand will be included along with one or two small sewing projects designed for the novice. Please bring a sewing machine and machine instruction book to each night of class. This course requires the independent purchase of supplies by the student. Upon registration, a supply list will be emailed to the student.

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
Time: 5:30pm - 8:00pm  
Instructor: Karen Bohme  
Location: Tozour Building Room 139  
Fee: \$120.00++

## WSTD2401 TAP DANCING – BEGINNERS

In this course, students will learn basic tap technique, combinations and a routine. The exact origin of tap dancing is unknown, but most likely it developed from a combination of cultural dance influences. Through the years, tap dancing has gained prominence as both entertainment and an art form. No experience is necessary and tap shoes are optional. The instructor has over 25 years of experience teaching tap dancing to all ages.

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
Time: 6:00pm - 6:45pm  
Instructor: Mary-Anne Dieckhaus  
Location: Tozour Building Room 125  
Fee: \$30.00

## WSTD2402 TAP DANCING – ADVANCED BEGINNERS

This course is made for students who have previous tap dancing experience and have completed two or more sessions of beginner tap. Students will focus on intermediate to advanced dances as well as presentation of new dances to popular varieties of music.

Dates: Thursdays – January 25 through March 14 (8 sessions)  
Time: 6:00pm - 6:45pm  
Instructor: Mary-Anne Dieckhaus  
Tozour Building Room 125  
Fee: \$30.00

## WSA2401 WATERCOLORS

Have fun exploring the world of watercolors and creating beautiful works of art in a relaxing environment. This course will teach students the basic watercolor techniques, color theory and how to mix colors with paint. They will also develop an understanding of this versatile art medium while producing unique one-of-a-kind paintings. Paint, brushes, and large watercolor paper will be provided. Students will need to bring a watercolor sketchbook for practice and mixing colors, along with a watercolor palette for the paints.

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
Time: 4:00pm - 6:00pm  
Instructor: Christine Abrams  
Location: Toft Building Room 326  
Fee: \$80.00 + \$15.00 supply fee



EMT Certification  
Coming Soon!

# Culinary Arts

## WSF2401 BAKE MINI PECAN PIE CHEESECAKES & CARAMEL COCONUT CRACKER TOFFEE

This course is a two for one night and a sweet tooth's dream learning to make two different desserts using similar ingredients. Students will start with making a decant bite-sized dessert; mini pecan pie cheesecakes and then finish the night with a delicious caramel coconut cracker toffee. Students will need to bring an apron and containers to bring home the tasty treats.

Date: Monday, January 22  
(1 session)  
Time: 5:30pm - 8:00pm  
Instructor: Michelle Taylor-Marsden  
Location: Tozour Building Kitchen Room 124  
Fee: \$12.00 + \$45.00 supply fee

## WSF2402 BAKE & DECORATE CARROT CAKE

During this two-night class, students will learn how to bake a carrot cake from scratch with no oil or butter. It will then hibernate in the freezer until the following week, where they will learn to make homemade buttercream frosting and practice decorating techniques to use on the carrot cake. Students will need to bring an apron and a container large enough to take home the decorated carrot cake.

Dates: Mondays – January 29 and February 5  
(2 sessions)  
Time: 5:30pm - 8:00pm  
Instructor: Michelle Taylor-Marsden  
Location: Tozour Building Kitchen Room 124  
Fee: \$25.00 + \$45.00 supply fee

## WSF2403 BAKE VALENTINE'S RED VELVET HEART SHAPED WHOOPIE PIES

Calling all cupids or whoopie pie lovers! During this one-night class, students will get the chance to make Red Velvet Heart Shaped Whoopie Pies. This simply delicious heart-shaped treat adds the perfect amount of romance in the air. Students will need to bring an apron and take home containers.

Date: Monday, February 12  
(1 session)  
Time: 5:30pm - 8:00pm  
Instructor: Michelle Taylor-Marsden  
Location: Tozour Building Kitchen Room 124  
Fee: \$12.00 + \$45.00 supply fee

## WSF2404 BAKE & DECORATE CHOCOLATE SWISS ROLL

During this two-night class, students will learn how to make a Swiss roll from scratch, including adding the filling and rolling it into its proper shape. It will then hibernate in the freezer until the following week, where students will learn to make ganache frosting and practice decorating techniques to use on their own chocolate Swiss roll. Students will need to bring an apron and a container large enough to bring the Swiss roll home.

Dates: Mondays – February 19 and 26  
(2 sessions)  
Time: 5:30pm - 8:00pm  
Instructor: Michelle Taylor-Marsden  
Location: Tozour Building Kitchen Room 124  
Fee: \$25.00 + \$45.00 supply fee

## WSF2405 BAKE & DECORATE ST. PATRICK'S DAY TREATS

During this two-night class, students will learn to make mint chocolate chip snowball cookies and mint balls. The first week, students will be able to bring home their delicious snowball cookies for their friends and family to try. During the same night, students will freeze their mint balls to then decorate for a fun holiday treat during week two. Students will need to bring an apron and containers to bring home the tasty treats.

Dates: Mondays – March 4 and 11  
(2 sessions)  
Time: 5:30pm - 8:00pm  
Instructor: Michelle Taylor-Marsden  
Location: Tozour Building Kitchen Room 124  
Fee: \$25.00 + \$45.00 supply fee



**Sign up for CDL Summer Training**

Learn More on Page 18

# Health and Fitness

## WSO2401 ESSENTIAL OILS – INTRODUCTION

In this introductory class, students will learn about essential oil safety, how essential oils are produced and common methods of use with an emphasis on the top 10 essential oils. Essential oils can enhance so many areas of one's daily life. They are often used for immune support, relaxation, sleep, stress relief, skin care, green cleaning and more. Students will make their own lavender room spray.

**Note: Contact with essential oils is not recommended for pregnant women, persons with high blood pressure or those individuals prone to seizures.**

Dates: Wednesday, January 24  
(1 session)  
Time: 6:15pm - 8:15pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 112  
Fee: \$12.00

## WSO2402 ESSENTIAL OILS – FOR HEALTH & BEAUTY

During this class, students will learn the basics and benefits of essential oils, like how they enhance health and beauty. They will be instructed on how to use them safely and effectively to begin to build a natural lifestyle. Students will make their own spring sugar scrub. **Note: Contact with essential oils is not recommended for pregnant women, persons with high blood pressure or those individuals prone to seizures.**

Dates: Wednesday, March 13  
(1 session)  
Time: 6:15pm - 8:15pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 112  
Fee: \$12.00

## WSM2401 MEDITATION – INTRODUCTION

The purpose of this class is to assist participants with learning the basics of meditation and relaxation techniques for the mind and body. Meditation is an ancient tradition that is practiced in cultures all over the world to create a sense of calm and inner harmony. The class will conclude with a self- inquiry guided mindful meditation for stress/ anxiety, reflection, and journal time. A yoga mat and a blanket are needed unless students would like to remain seated in a chair.

Dates: Wednesday, January 24  
(1 session)  
Time: 4:30pm - 6:00pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 107  
Fee: \$12.00

## WSM2402 MEDITATION & ALTERNATIVE COMPLIMENTARY PRACTICES

The purpose of this class is to assist participants with learning the basics of meditation and experimenting with alternative complementary practices to discover other techniques that may best suit the participant's unique needs and personality. Complementary practices include Reiki, EFT (Emotional Freedom Technique) and Color & Sound therapy. The class will conclude with a guided meditation, reflection and journal time. Please bring a yoga mat and a blanket unless you would like to remain seated in a chair.

Dates: Wednesday, January 31 (1 session)  
Time: 4:30pm - 6:00pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 107  
Fee: \$12.00

## WSM2403 MEDITATION & THE CHAKRAS – SESSION 1

Chakra meditation is a form of meditation that consists of a set of relaxation techniques focused on bringing balance, relaxation and well-being. The Chakras are important centers of energy that appear throughout the body. Through Chakra meditation, students will see an improved balance of the key Chakras, thus bringing health into a more peaceful state. This course focuses on the lower 3 Chakras: Root, Sacral & Solar Plexus. The class will conclude with guided meditation, reflection, and journal time. A yoga mat and a blanket are needed unless students would like to remain seated in a chair.

Dates: Wednesday, February 28 (1 session)  
Time: 4:30pm - 6:00pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 107  
Fee: \$12.00

## WSM2404 MEDITATION & THE CHAKRAS – SESSION 2

Chakra meditation is a form of meditation that consists of a set of relaxation techniques focused on bringing balance, relaxation and well-being. The Chakras are important centers of energy that appear throughout the body. Through Chakra meditation, students will see an improved balance of the key Chakras, thus bringing health into a more peaceful state. This course focuses on the upper 4 Chakras: Heart, Throat, Brow & Crown. The class will conclude with guided meditation, reflection, and journal time. A yoga mat and a blanket are needed unless students would like to remain seated in a chair.

Dates: Wednesday, March 6 (1 session)  
Time: 4:30pm - 6:00pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 107  
Fee: \$12.00

**WSM2405 MEDITATION – THE MIND BODY**

The idea of being in the present moment is a powerful one when it comes to anxiety, depression and calming an overactive mind. Depression can arise when thinking about and living in the past. Anxiety can show up when thinking about and living in the future. Learn how to meditate to release these feelings, calm the overactive mind and experience peace in this present moment. Meditation can be used to focus on the present moment and let go of worries about the past and anxieties about the future. The class will conclude with guided meditation, reflection, and journal time. A yoga mat and a blanket are needed unless students would like to remain seated in a chair.

Dates: Wednesday, March 13 (1 session)  
Time: 4:30pm - 6:00pm  
Instructor: Debbie Valletto  
Location: Tozour Building Room 107  
Fee: \$12.00

**WSE2403 ZUMBA**

Students will learn about and participate in Zumba which provides a total workout by combining all elements of fitness including cardio, muscle conditioning, balance and flexibility. Popular for over 20 years, Zumba combines high energy and motivating music with easy-to-follow choreographed dance moves. Routines feature aerobic and fitness interval training (alternating fast and slow dance rhythms). The class is taught by a certified Zumba instructor. All levels welcome. Wearing loose, comfortable clothing is recommended. Students should be in adequate physical condition to participate.

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 5:00pm - 5:45pm  
Instructor: Jenny Vargas  
Location: Tozour Building Room 125  
Fee: \$30.00

**WSE2401 STRETCH & BURN**

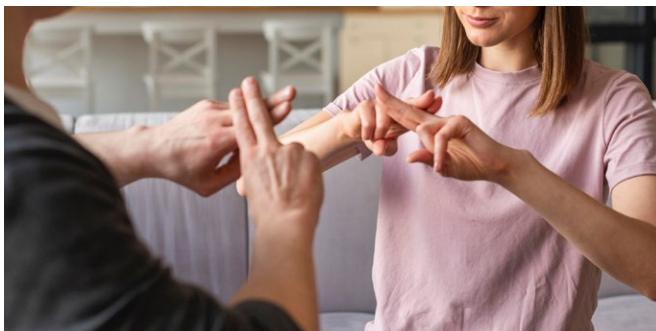
During this class, students will learn a combination of exercises and stretches that will work on flexibility while building muscle strength. All levels are welcome. This class is sure to relieve stress and boost energy. A mat is required for this class.

Dates: Mondays – January 22 through March 18  
(8 sessions / No class on Feb. 19)  
Time: 5:30pm - 6:30pm  
Instructor: Kellie Wood  
Location: Scrivani Building Room 240  
Fee: \$40.00

**WSE2402 TABATA**

High-Intensity Interval Training class that aims to yield the most benefits in a short amount of time. For each exercise, you do eight rounds of 20 seconds of strenuous exercise followed by 10 seconds of rest. Please bring a mat for class and be ready to sweat!

Dates: Mondays – January 22 through March 18  
(8 sessions / No class on Feb. 19)  
Time: 6:30pm - 7:30pm  
Instructor: Kellie Wood  
Location: Scrivani Building Room 240  
Fee: \$40.00



# Language

**WSL2401 AMERICAN SIGN LANGUAGE – LEVEL 102**

This course continues the study and practice of basic skills initiated in American Sign Language Level 1. It emphasizes comprehending, signing, developing receptive and expressive skills and meeting deaf and/or hard of hearing visitors. Interactive and extracurricular activities increase understanding of ASL and the deaf culture. This course requires active participation.

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 4:00pm - 5:30pm  
Instructor: Tiffany Narciso  
Location: Toft Building Room 319  
Fee: \$60.00

**WSL2402 RUSSIAN MADE EASY**

In this course, the Russian language will be presented in a style to explain grammar and vocabulary clearly. Grammar will be dissected to include verb conjugation, adjectives, cases and dialogue. A conversational approach will be included to learn everyday vocabulary and expressions that you can use. Cultural information will be incorporated as necessary to assist the student with learning and understanding the language.

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 6:00pm - 8:00pm  
Instructor: Ekaterina Hamann  
Location: Toft Building Room 311  
Fee: \$80.00

# Special Interest

## WSD2401 DOG OBEDIENCE – SESSION 1

This course presents a gentle, traditional method with positive reinforcement for solving undesirable canine obedience problems for dogs at least 6 months of age. The same human trainer must accompany the same dog on each night of class with no exceptions. Exercises that will be taught include heeling, sit/stay, down/stay, come when called, etc. Problems such as jumping and barking will also be addressed. Canine Good Citizen evaluation and test may be offered. A suitable leash is required (no flex lead or harness - flat or martingale). Leashes, collars and training supplies will be available for purchase.

**Note: No dogs on the first night, however, please bring your dog's immunization record (bordetella vaccine required). On the first night, an orientation and record review will occur.**

Dates: Thursdays – January 25 through March 14  
(8 sessions)  
Time: 6:00pm - 6:45pm  
Instructor: Sandy Fedoroff  
Location: Scrivani Building Room 240  
Fee: \$30.00

## WSD2402 DOG OBEDIENCE – SESSION 2

Course description is the same as Session 1, only the time & instructor are different.

Dates: Thursdays – January 25 through March 14  
(8 sessions)  
Time: 7:00pm - 7:45pm  
Instructor: Gail Fumo  
Location: Scrivani Building Room 240  
Fee: \$30.00

## WSD2403 DOG OBEDIENCE – PUPPY KINDERGARTEN – SESSION 1

This course presents a gentle training method for a puppy to learn good manners and socialization skills. Positive reinforcements training will be used to address basic skills and problem-solving needs. This fun class will leave dog owners with the foundation and understanding how their puppy learns and build a trustful relationship. This course is for puppies with two rounds of vaccines to 6 months - Bordetella Vaccine is required. A suitable leash is required. No flex leads permitted. Leashes, collars, and training supplies will be available for purchase.

**Note: No dogs on the first night, however, please bring your dog's immunization record (bordetella vaccine required). On the first night, an orientation and record review will occur.**

Dates: Wednesdays – January 24 through March 13 (8 sessions)  
Time: 6:00pm - 6:45pm  
Instructor: Gail Fumo  
Location: Scrivani Building Room 240  
Fee: \$30.00

## WSD2404 DOG OBEDIENCE – PUPPY KINDERGARTEN – SESSION 2

Course description is the same as Session 1, only the time is different.

Dates: Wednesdays – January 24 through March 1 (8 sessions)  
Time: 7:00pm - 7:45pm  
Instructor: Gail Fumo  
Location: Scrivani Building Room 240  
Fee: \$30.00

## WSD2405 DOG OBEDIENCE – RALLY FOR BEGINNERS – SESSION 1

During this class, students will learn about rally obedience, a dog sport based on obedience. It is a team sport, the owner and their canine companion. The dog owner and dog will navigate through a course of 10 to 20 different signs. Each sign displays instructions for the skill to be performed at that station. The dog will need to respond to basic commands such as sit, down, stay, heel, etc. Rally is a great way for owners to bond with their dogs while working as a team and having fun. Dogs must be at least 6 months of age to participate. Pre-requisite: previous basic dog obedience class at Cape May County Technical School or elsewhere. Class size is limited so each team will have adequate time on the course each week.

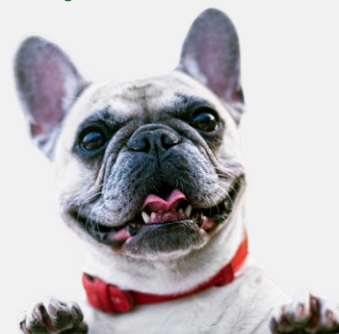
**Note: No dogs on the first night, however, please bring your dog's immunization record (bordetella vaccine required). On the first night, an orientation and record review will occur.**

Dates: Tuesdays – January 23 through March 12 (8 sessions)  
Time: 5:45pm - 6:45pm  
Instructor: Sandy Fedoroff  
Location: Scrivani Building Room 240  
Fee: \$40.00

## WSD2406 DOG OBEDIENCE – RALLY FOR BEGINNERS – SESSION 2

Course description is the same as Session 1, only the time is different.

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 7:00pm - 8:00pm  
Instructor: Sandy Fedoroff  
Location: Scrivani Building Room 240  
Fee: \$40.00



## WSP2401 DIGITAL PHOTOGRAPHY – BEGINNERS

This digital photography course will allow students to get additional practice using their DSLR (Digital Single Lens Reflex) or mirrorless cameras. They are great for family photos, nature, hobbyists, and more. In this hands-on course, students will learn to operate these digital cameras as well as learn terminology, parts, features and composition techniques to produce professional pictures. Photos will be taken during class, so please bring a DSLR or mirrorless camera, memory card, charged battery and the camera's user manual to each night of class. Later in the course, a possible field trip to a nearby location to take photos may be included, weather permitting.

Dates: Wednesdays – February 7 through March 13  
(6 sessions)  
Time: 4:00pm - 5:30pm  
Instructor: Kathy Libby  
Location: Tozour Building 112  
Fee: \$45.00++

## WSDN2401 DNA WORKSHOP

This workshop is designed to provide students with information on how to utilize their DNA to verify and add to research. It will provide introduction to DNA and the methods each company uses to identify their matches and eventually with hope, the researcher will become familiar enough with what they learn and will become comfortable in using chromosome levels to verify their results and identify a common ancestor between the student and their match. A requirement for this class is that the individual will have completed DNA testing and have results available within the 6-week class sessions.

Dates: Tuesdays – February 13 through March 19  
(6 sessions)  
Time: 4:00pm - 6:30pm  
Instructor: Helen Fink  
Location: Tozour Building Room 104  
Fee: \$75.00

## WSDN2402 GENEALOGY WORKSHOP

This workshop is designed to provide the student with information on how to begin and advance their family history research with the computer and what sites are available to follow through with learning more about their family.

Dates: Wednesdays – February 14 through March 20  
(6 sessions)  
Time: 4:00pm - 6:30pm  
Instructor: Helen Fink  
Location: Tozour Building Room 104  
Fee: \$75.00

## WSID2401 HOME INTERIOR DESIGN – INTRODUCTION

This course is for students who want to feel more comfortable in their home and inevitably happier. This introductory and affordable guide to interior design with an interactive and hands on approach enables students to arrange and accessorize their home on their own, spend less and save more by not making costly errors. Instructor Jane Reynolds has been practicing interior design for over 35 years.

Dates: Tuesdays – January 23 through March 12  
(8 sessions)  
Time: 5:30pm - 7:30pm  
Instructor: Jane Reynolds  
Location: Tozour Building Room 106  
Fee: \$80.00

## WSEB2401 SELLING ON EBAY – SESSION 1

Whether downsizing, decluttering or having items that may be worth significant money, eBay offers a unique opportunity to sell items online. In this course, students will learn the basics of selling on eBay including how to research, list, sell and ship items - including a review of eBay's rules, policies, financial transactions and customer service. Students should have an email account and basic knowledge of online shopping. Note: eBay requires users to utilize a checking account for processing transactions.

Dates: Wednesdays – January 24 through February 14  
(4 sessions)  
Time: 6:00pm - 8:00pm  
Instructor: Susan Cline  
Location: Tozour Building Room 104  
Fee: \$40.00

## WSEB2402 SELLING ON EBAY – SESSION 2

Course description is the same as Session 1, only the dates are different.

Dates: Wednesdays – February 21 through March 13  
(4 sessions)  
Time: 6:00pm - 8:00pm  
Instructor: Susan Cline  
Location: Tozour Building Room 104  
Fee: \$40.00



# TESTING CENTER

Cape May County Technical School serves as a testing center for the following tests:

## GED

The GED exam is taken on a computer and covers four subjects: mathematical reasoning, reasoning through language arts, social studies, and science. Each subject requires a separate test. You do not have to take them all at once.

### Testing Dates

1/10/24	3/4/24
1/31/24	3/18/24
2/7/24	4/9/24
2/21/24	4/23/24

See testing times and register at [GED.com](https://www.ged.com)

## CASAS

The CASAS test is a free reading and math test, which can be used for a One Stop Training grant, entrance to Cape May County Technical School's Post Secondary Programs, or as a free practice test for your High School Equivalency (HSE) (GED).

### Testing Dates & Times

1/5/24: 10:00 AM	3/13/24: 5:30 PM
1/11/24: 12:30 PM	3/20/24: 12:30 PM
1/19/24: 10:00 AM	4/19/24: 10:00 AM
2/2/24: 10:00 AM	4/25/24: 12:30 PM
2/8/24: 5:30 PM	5/8/24: 5:30 PM
2/14/24: 12:30 PM	5/16/24: 12:30 PM
3/1/24: 10:00 AM	5/20/24: 12:30 PM
3/6/24: 12:30 PM	

Register at [capemaytech.com](https://www.capemaytech.com)

## TEAS

The ATI TEAS, or Test of Essential Academic Skills, is a standardized exam that nursing programs use to assess applicants. The idea behind the exam is to test an applicant's readiness for nursing school. The TEAS exam covers four main content areas: reading, math, science, and English and language usage.

### Testing Dates

1/18/24: 4:00 PM	4/11/24: 4:00 PM
2/23/24: 9:00 AM	4/26/24: 9:00 AM
2/27/24: 4:00 PM	5/2/24: 4:00 PM
3/7/24: 4:00 PM	5/10/24: 9:00 AM
3/22/24: 9:00 AM	5/17/24: 9:00 AM

Register at [capemaytech.com](https://www.capemaytech.com)





# FREE CLASSES

## High School Equivalency (HSE) Preparation

Adult Basic Education classes prepare students to take their HSE to earn a high school diploma and to raise pre-admission test scores for entrance into Post-Secondary programs, including CASAS and TEAS tests.

### Daytime Classes

Monday through Thursday  
9:00 AM - 12:00 PM

### Evening Classes

Monday through Wednesday  
5:30 PM - 8:30 PM

## ESL Classes

ESL Classes help to learn listening, speaking, reading & writing in English.

### In Person Evening Classes

Monday through Wednesday, 5:30 PM - 8:30 PM

### Virtual (Computer) Classes

Tuesday and Thursday, various times for various levels

**OPEN ENROLLMENT for both classes - join anytime!**

*Please contact Elizabeth Satterfield for more information:  
(609)380-0200 ext.113 or [esatterfield@capemaytech.com](mailto:esatterfield@capemaytech.com)*

# 2024 CDL Summer Training Session for School Bus Driving

**Registration is Open Starting December 13, 2023**

Tuition includes physical, classroom instruction, books/supplies, and Behind-the-Wheel instruction, along with reimbursement for the permit application fee and fingerprinting.

## Orientation:

Thursday, June 3, 2024  
6:30pm - 8:00pm  
Location: Cape May County Technical School Room 104

## Written Test Preparation:

Monday through Thursday  
July 1 through July 11, 2024  
9:30am - 1:30pm  
Location: Cape May County Technical School Room 133

## Behind-the-Wheel:

Monday through Thursday  
July 15 through August 1, 2024  
9:30am - 1:30pm  
August 5 through August 8, 2024  
8:30am - 2:30pm

Program cost is \$3,500 per student. To register or for more information, contact Sally Rutherford at [srutherford@capemaytech.com](mailto:srutherford@capemaytech.com), or (609)380-0241. If a school district is sponsoring the candidate, billing will be provided.



# Need Career Training?

## Join one of our Post Secondary Courses!

Call now for next year's enrollment information - (609) 380-0243.

### Carpentry & Property Management Cosmetology • Dental Assisting • Dental Radiology Practical Nursing • Welding

All programs lead to industry certification. Post-Secondary applicants are required to take the CASAS pre-entrance exam to earn a seat in any of the programs (except Practical Nursing). Practical Nursing applicants are required to take TEAS test. We offer free CASAS and TEAS preparation classes.

**Learn more about our Post Secondary Courses on the next 3 pages.**

## Carpentry & Property Management Post Secondary Program Information

The Carpentry & Property Management program at Cape May County Technical School is a course of study focusing on skills in carpentry, masonry, electric and plumbing and how they relate to new construction, renovations and property maintenance. Students apply technical knowledge and skills to layout, cut, fabricate, erect, install and repair wooden structures and fixtures, using hand and power tools. Students will build framing projects, install roofing and siding, wire residential circuits, install water and drain lines, pour and finish concrete, troubleshoot repair issues.

Students will be eligible to earn OSHA 10 Hour Construction Industry Training Certificate. This industry recognized certificate provides entry level construction worker's general awareness on recognizing and preventing hazards on a construction site.

Strong basic math skills are necessary with a focus on arithmetic calculations, Geometry, and some basic Algebra. Language Arts skills in vocabulary and communication as well as the ability to read documents, write reports, and communicate with customers are an integral part of the program.

Graduates may find employment as framers, roofers, siding installers, finish carpenters, property maintenance carpenters, deck builders, drywall installers and finishers, painters, property management, concrete finishers and construction laborers.

The Carpentry & Property Management Program is a part-time 27-week program that runs from October to April, Monday, Tuesday & Wednesday evenings from 6:00 to 9:00pm.

**COURSE CONTENT: Technical Mathematics • Framing • Construction Materials & Selection • Job Estimating • Blueprint Reading • Foundations & Roughing In Finish Carpentry Techniques • Applicable Codes & Standards**



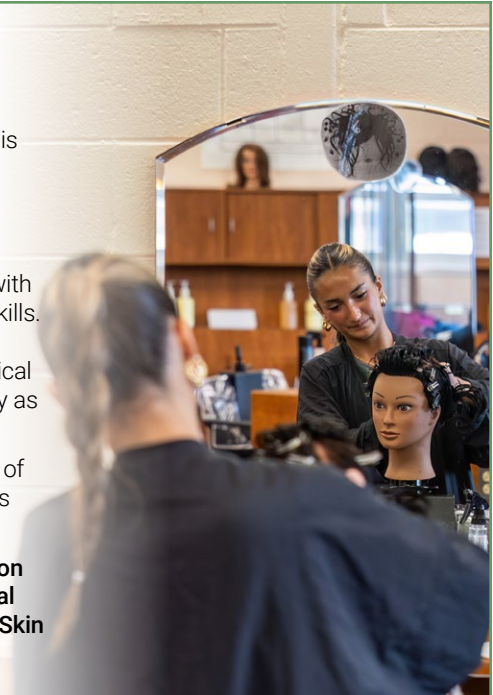
## Cosmetology

### Post Secondary Program Information

The Cosmetology and Hairstyling program at Cape May County Technical School is specifically designed to prepare graduates for licensing requirements established by the New Jersey State Board of Cosmetology/Hairstyling. Students are required to complete 1000 productive hours of training as part of the course requirements. The district will strictly enforce this requirement. Students of this program will be instructed in all of the state required areas of Cosmetology and Barbering, along with other related areas of study, including workplace readiness and communication skills. Students will practice their skills on mannequins and fellow students. During the second half of the year and upon receipt of their student permit, an "in-house" clinical experience will be added, and students will work with patrons from the community as part of their training.

The Cosmetology program is fully accredited through the New Jersey State Board of Cosmetology. The Cosmetology program is a full time 10-month program that runs September through June, Monday through Thursday, 1:00 to 9:00 pm.

**COURSE CONTENT: Safety Issues and Practices • Professional Image • Sanitation • Hair and Scalp Care • Hair Shaping • Barbering Skills • Wet Hairstyling • Thermal Styling • Chemical Applications • Manicuring • Pedicuring • Nail Tech Services • Skin Care • Facials • Make-up Applications • Salon Business • Related Sciences**



## Dental Assisting

### Post Secondary Program Information

The Dental Assisting program at Cape May County Technical School prepares the student to meet requirements to become a Certified Dental Assistant (CDA). Successful graduates also qualify to apply to the State of NJ for the Expanded Function Registered Dental Assistant (RDA) and Limited Radiologic Technologist licensures.

The Dental Assisting program is fully accredited by the American Dental Association Commission on Dental Accreditation (ADA-CODA), approved by the Department of Environmental Protection (DEP) Bureau of X-ray Compliance and approved by the New Jersey State Board of Dentistry.

RDA's upon licensure can enter the workforce starting at \$18 - \$25 an hour. The Dental Assisting program is a full time 10 month program that runs September through June, Monday through Friday, 8:00 am to 2:30 pm.

**COURSE CONTENT: Chairside Assisting & Expanded Functions • Dental & Medical Emergencies • Dental Health Education • Dental Materials • Dental Patient & Practice Management • Dental Radiology • Dental Science I • Dental Science II • Infection Control & Bio Medical Science • Externship**

## Dental Radiology

### Post Secondary Course Information

This course is approved by the New Jersey Radiologic Technology Board of Examiners. Upon conclusion of classroom instruction, students will be eligible to expose radiographs under clinical affiliation policy. The Dental Radiology Post Secondary course is a 16-week class that runs February through May on Tuesdays from 8:30 to 11:30 am. (No class on April 2.) A mandatory orientation for all students will be held on Tuesday, January 30 from 8:30 to 9:30 am.

**Requirements:** 18+ years of age • High School Diploma/Equivalent or College Degree (all foreign credentials must have been translated and equivalency prior to the registration and at student's expense • Pass pre-admission testing • Three months current work experience in a dental office • Criminal background clearance

**In-Person Registration:** Nov. 30 - Dec. 23, Jan. 5 - 22 from 10:00AM to 6:00PM Monday through Thursday at Cape May County Technical School, Adult Education Office, Main Entrance, Parking Lot A.

**Registration:** \$550 registration fee includes course registration, school supply fees. The registration fee is due at the time of registration via check or debit/credit card only - no cash. Mandatory text books, Board Examination, and State License fees are the responsibility of the student.

As per NJDEP guidelines, the following documents are required to be presented at time of registration: Valid Government-issued Photo ID • High School Diploma/Equivalent or College Degree.

## Practical Nursing

### Post Secondary Program Information

The Practical Nursing program at Cape May County Technical School will provide a curriculum based on the holistic concept of patient care and will provide the students with the necessary knowledge to meet the requirements for licensing in the field of nursing. It will prepare the students to function as members of the health care team and to recognize and meet the needs of people in their care.

This course is approved by the New Jersey Board of Nursing and the New Jersey Department of Education, and consists of both classroom and clinical experiences. The Practical Nursing program is a full time 44-week, daytime program that runs September through July, Monday through Friday, 8:00 am to 2:30 pm. Clinical hours will vary depending on the affiliation site.

**COURSE CONTENT:** Anatomy & Physiology • Chemistry • Community Health • Fundamentals of Nursing • Geriatric Nursing • Growth & Development • Maternity Nursing • Mathematics for Nursing • Medical-Surgical Nursing • Microbiology • Nursing Orientation • Nutrition • Pediatric Nursing • Personal & Professional Relations • Pharmacology • Psychiatric Nursing



## Welding

### Post Secondary Program Information

The Welding program at Cape May County Technical School is aligned with the objectives and curriculum of the American Welding Society. Upon completion, the student will be able to produce welds to Bridge, Highway and AWS D1.1 Structural Codes.

Classroom theory includes a review of materials, the cross matching of welding filler material to metals that will be welded, blueprint reading, and math for welders. The curriculum includes practical application and practice in Oxy/Acetylene cutting, Fusion and all position brazing, and Arc welding in all positions using 6010 and 7018 welding rods. The American Welding Society Basic Welder (1-G) certification testing will be offered on site to all students that meet program requirements.

The Welding Program is a part-time 28 week program that runs October through April, Monday, Tuesday and Wednesday evenings from 5:00 to 8:00 pm.

**COURSE CONTENT:** Review of Welding Materials • Blueprint Reading • Math for Welders • Oxy/Acetylene Cutting, Fusion and Brazing • Arc Welding



## High School Education

**From HVAC & Sustainable Energies, Carpentry and Culinary Arts, to Environmental Science, Allied Medical *and so much more!***

Cape May County Technical School is a career focused public school of choice offering college and career readiness in high school.

### Why Choose Cape Tech?

Career Technical Training • Industry Credentials • Rigorous Academics and Electives • College Credits in High School • State of the Art Technical and Science Facilities • Student Life with Sports, Clubs, Activities, and More!

**Want to schedule a tour? Want more information?**

**Call our admissions office**

**609-380-0200 ext. 2032**

**or visit our website: [www.capemaytech.com](http://www.capemaytech.com)**

# Celebrating Over 100 Years of Education that Works!

The Cape May County Technical School was instituted in 1915 by the Cape May County Commissioners and is today situated on an 84-acre campus in the Northern section of the Crest Haven Complex (Middle Township) which is easily accessible from Exit 11 off the Garden State Parkway.

The Cape May County Technical School presently consists of one main building which includes the Tozour (100) Building, the Scrivani (200) Building and the Toft (300) Building, as well as auxiliary buildings that include a greenhouse, the Broadley Administration Building, and waterfront facilities on the sound. Also, baseball, softball and soccer fields have been established on the campus.

The district's educational schools include a full-time career technical high school, shared-time career high school programs, adult post secondary full-time programs, adult basic education with High School Equivalency (HSE) test preparation, English as a Second Language, HSE Testing, summer enrichment programs for youth, lab school for preschoolers, and Adult Evening Community Education.

The district is ready to serve the educational technical needs of the community well into the 21st century.

The Cape May County Technical School District shall provide equal and bias-free access for all students to all school facilities, courses, programs, activities and services and give them maximum opportunity to achieve their potential regardless of race, creed, color, national origin, ancestry, age, sex, gender identity or expression, affectional or sexual orientation, marital status, liability for service in the Armed Forces of the United States, nationality, place of residence with the district, socioeconomic status, disability or pregnancy. Enforcement of other district affirmative action/equity policies (1140, 1510, 1523, 1550, 1550P, 2260, 3362, and 5751) contribute to this legally required equality of educational opportunity.

Programs and activities are operated in compliance with Title VI of the Civil Rights Act of 1964 (Title VI, 100.4), Title IX of the Education Amendments of 1972 (Title IX, 106.4), Section 504 of the Rehabilitation Act of 1973 (Section 504, 104.5), Family Educational Rights and Privacy Act (FERPA) for Elementary and Secondary Schools, and Protection of Pupil Rights Amendment (PPRA).

## Program Information

- Registration opens to the public beginning on Wednesday, December 13, 2023 for all methods of registration until the first night of class, provided seating is available.
- Registrations will be processed in the order which they are received via on-line, or in-person.
- You may contact the evening school office to see if there is space available in the class you desire. Please call (609) 380-0241 during regular business hours.
- The total course fee must be paid in full at the time of registration.
- The Cape May County Technical School reserves the right to limit registration for courses, to discontinue courses for which there is insufficient registration and to change times, locations and/or instructors.
- Class sizes are determined by the nature of the class and space. If a class is full, it will be closed and a waiting list will be generated for the semester.
- Senior citizens age 60+ receive a discount for all non-credential/licensing courses. The discount is 50% off the registration fee. Other supply fees remain full price. ID will be requested.
- We cannot process cash at registration, so please be prepared with debit/credit card (for online or in-person) or check/money order (for in-person).

## Cape May County Technical School District Board of Education

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Nancy Ramundo

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**Director of  
Curriculum & Instruction**

Kristen Schaffer

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Steven Vitiello

**Supervisor of Adult &  
Community Education**

Susan Jurusz

**Coordinator of Adult &  
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for Post Secondary**

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**Vice Director**

Andrew Bulakowski

**Commissioner**

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**Commissioner**

Will Morey

**Commissioner**

Melanie Collette



# Registration Procedures for Evening Personal Enrichment Classes

## Ways to Register

### Online Registration

- [www.CapeMayTech.com](http://www.CapeMayTech.com)
- Online registration opens Wednesday, December 13, 2024
- Each course is registered for separately
- Payment is due online by credit/debit at time of registration (VISA, Mastercard or Discover)
- Senior Citizen discount code for online registration is provided
- Registration confirmation is sent via e-mail.

### In-Person Registration

- Registrations will be accepted Monday through Thursday, excluding holidays, in the Adult Education Office according to the following schedule:

**Dec. 13 - Dec. 21    11:30 a.m. to 7:00 p.m.**

**Jan. 2 - Jan. 18    11:30 a.m. to 7:00 p.m.**

**Semester begins Monday, January 22. Registration accepted if seating is available.**

- Address for entrance is 188 Crest Haven Road, Cape May Court House, NJ 08210
- Park in Lot B
- **Picture ID** is required to enter the building via the security screening process.
- Payment by check/money order or credit/debit only (NO cash can be processed)

### Symbol Key

#### (+) Course Supply Fee

A general course supply fee may be charged in courses in which consumable school supplies are used in the instructional/ learning process. All listed general course supply fees must be paid along with the course fee at the time of registration. These courses will be identified in the brochure with a plus sign (+) next to the course fee and the identified supply fee listed.

#### (++) Course Supplies need to be purchased

Some courses require supplies to be used in class which cannot be effectively included in a general supply fee due to the nature of individual appeal for projects. These courses will be identified in the brochure with a double plus sign (++) next to the course fee. Instructors will provide students with the names of suggested vendors who may stock the necessary supplies.

#### (S) Safety

Persons taking a class where tools, power machines, toxic fumes or flammable liquids are being used must wear proper safety clothing, breathing devices and approved eye protection as directed by the instructor, at all times in the shop area. Classes that require safety agreements will be identified in the brochure with an (S) and students are required to sign a safety agreement prior to participation.

